



OBT

OBT Course Outline

GROUP TRAINING AND PRESENTATION SKILLS

Main Aims and Key Benefits:	Group Training and Presentation Skills is for anyone who needs to deliver theoretical training to groups of people, team briefings, presentations.
Course Content:	<ul style="list-style-type: none">▪ Planning and preparation required for training a group or presenting to an audience▪ Structuring the design of the session - introduction, development, consolidation, including increasing participation during your delivery▪ Tips on using visual support▪ Delivery tips – control of group, voice, non-verbal elements
Training Methods:	<ul style="list-style-type: none">▪ Syndicate exercises/group discussions▪ Practical training delivery with individual feedback▪ Group training sessions/team briefings/presentations▪ Individual coursework/evening work
Who will benefit:	Heads of Department, Assistant Heads, Senior Team Leaders, Sales and Human Resources
Duration:	2 days
Certification:	OBT and Progressive Training
Training Provider:	Progressive Training